



**TOWN OF PINCHER CREEK COUNCIL
REGULAR MEETING AGENDA
Tuesday October 15, 2024 at 6:00 p.m.
Council Chambers, Town Hall**

- 1. CALL TO ORDER**
- 2. PUBLIC HEARINGS**
- 3. AGENDA APPROVAL**
- 4. SCHEДУED DELEGATIONS**
 - 4.1 Indoor Courts Project
 - Christi Hollingshead
- 5. CONSENT AGENDA**
 - 5.1 Minutes of the Regular Meeting of Council held on September 23, 2024
 - 5.2 Minutes of the Committee of the Whole held on October 2, 2024
- 6. BUSINESS ARISING FROM THE MINUTES**
- 7. BYLAWS**
- 8. NEW BUSINESS**
 - 8.1 Intermunicipal Library Board Bridging Agreement
 - 8.2 Pincher Creek Humane Society / SPCA Lease Agreement
 - 8.3 Reserve Bid for Auction
 - 8.4 Proposed Municipal Energy Committee
 - Councilor Wayne Oliver
- 9. REPORTS**
 - 9.1 Council
 - 9.2 CAO
 - 9.3 Others

10. ADMINISTRATION

10.1 Distribution List

11. NOTICE OF MOTION

12. CLOSED MEETING

12.1 Pincher Creek Emergency Services Commission

- Pat Neumann Chief of Emergency Services

13. ADJOURNMENT

The next Regular Council Meeting is scheduled for October 28, 2024 AT 6:00 p.m.



TOWN OF PINCHER CREEK

REGULAR COUCNIL MEETING

Held on September 23rd, 2024 –6:00pm
962 St. John Avenue

ATTENDANCE:

Mayor: D. Anderberg
Councillors: M. Barber, D. Green, S. Nodge B. Wright, W. Oliver
With Regrets: G. Cleland
Staff: K. Dunbar, Chief Administrative Officer; C. Hunsperger, Executive Assistant; B. Millis, Manager of Human Resources and Health and Safety; A. Hlady, Director of Culture and Recreation

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00pm

2. PUBLIC HEARINGS

3. AGENDA APPROVAL

GREEN:

That Council for The Town of Pincher Creek add items 12.1 Property Sales Report and 12.2 CAO Review to the September 23, 2024 Regular Council Meeting Agenda.

CARRIED 24-370

OLIVER:

That Council for the Town of Pincher Creek approve the September 23, 2024 Regular Council Meeting Agenda as amended.

CARRIED 24-371

4. SCHEDULED DELIGATIONS

- 4.1 St Michael's School
- 1A Boys Volleyball Provincials

NODGE:

That Council for the Town of Pincher Creek agrees to add item 8.6 St Michael's School 1A Boys Volleyball to the agenda.

CARRIED 24-372

5. CONSENT AGENDA

NODGE:

That Council for The Town of Pincher Creek accepts the Consent Agenda as presented

CARRIED 24-373

6. BUSINESS ARISING FROM THE MINUTES

7. BYLAWS

8. NEW BUSINESS

- 8.1 Home Upgrades Program – Kambo Energy Group

OLIVER:

That Council for the Town of Pincher Creek commit to providing up to \$20,000 out of general reserves to support as many low-income homeowners as possible in the Town of Pincher Creek through the Home Upgrades Program.

CARRIED 24-374

- 8.2 Policy Revision – Proclamations & Letters of Support

NODGE:

That Council for the Town of Pincher Creek direct administration to bring a revised Policy 123-24 to a future Council meeting.

CARRIED 24-375

8.3 Fortis Alberta – Franchise Fee 2025

GREEN:

That Council for the Town of Pincher Creek agree that the Electric Distribution Franchise Fee percentage for the year 2025 remain unchanged at the maximum amount of 20%.

CARRIED 24-376

8.4 APEX Utilities Inc – Franchise Fees 2025

WRIGHT:

That Council for the Town of Pincher Creek agree that the Natural Gas Distribution Franchise Fee percentage for the year 2025 remain unchanged at the maximum amount of 35%.

CARRIED 24-377

8.5 Franchise Agreement Renewal – APEX Utilities Inc

OLIVER:

That council for The Town of Pincher Creek direct administration to review the agreement process and bring back a draft bylaw to a subsequent Council meeting for review.

CARRIED 24-378

8.6 St. Michael's School – 1A Boys Volleyball Provincials

OLIVER:

That Council for the Town of Pincher Creek agree to provide a donation in the amount of \$5000, Town of Pincher Creek swag and other forms of support such as seating needed to host the event.

CARRIED 24-379

9. REPORTS

9.1 Council

9.2 CAO

9.3 OTHERS

10. ADMINISTRATION

10.1 Distribution List

BARBER:

That Council for the Town of Pincher Creek support Mayor Anderberg's application to join the Regional Advisory Council for Alberta Health Advisory Councils.

CARRIED 24-380

WRIGHT:

That Council for the Town of Pincher Creek support Councilor Oliver to attend the Energy Futures Lab Workshop.

CARRIED 24-381

11. NOTICE OF MOTION

Mayor Anderberg called a recess at 7:30pm

Mayor Anderberg called the meeting back to order at 7:35pm

12. CLOSED MEETING

GREEN:

That Council for The Town of Pincher Creek agrees to move into closed session of Council on September 23, 2024 at 7:36pm in accordance with section 16 & 19 of the Freedom of Information and Protection of Privacy Act, with the CAO present.

CARRIED 24-382

WRIGHT:

That Council for The Town of Pincher Creek agrees to move out of closed session of Council on September 23, 2024 at 7:56pm in accordance with section 16 & 19 of the Freedom of Information and Protection of Privacy Act.

CARRIED 24-382

OLIVER:

That Council for the Town of Pincher Creek except items 12.1 Property Sales Report and 12.2 CAO Review as information.

CARRIED 24-383

13. ADJOURNMENT

WRIGHT:

That this meeting of Council on September 23, 2024 be hereby adjourned at 8:00pm.

CARRIED 24-384

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 23rd DAY OF SEPTEMBER 2024**

Mayor, D. Anderberg

CAO, K, Dunbar



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
October 2, 2024 – 8:30 AM
962 St. John Avenue

IN ATTENDANCE

Mayor: D. Anderberg
Councillors: M. Barber, S. Nodge B. Wright, D. Green
With Regrets: G. Cleland, W. Oliver
Staff: K. Dunbar, Chief Administrative Officer; C. Hunsperger, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 8:32 am.

2. AGENDA APPROVAL

BARBER:

That the Committee of the Whole for the Town of Pincher Creek agree to add **7.1 COTW Discussion** **7.2 Development Permit Map** and **7.3 Convention Reports** to the October 2, 2024, Committee of the Whole Meeting Agenda.

CARRIED COTW 2024-074

WRIGHT:

That the Committee of the Whole for The Town of Pincher Creek accept the October 2 2024, meeting agenda as amended.

CARRIED COTW 2024-075

Councilor Nodge entered meeting at 8:37am

3. COMMITTEE REPORTS

WRIGHT:

That the Committee of The Whole for the Town of Pincher Creek accept the Committee reports as information.

CARRIED COTW 2024-076

4. ADMINISTRATION

WRIGHT:

That the Committee of The Whole for the Town of Pincher Creek allow the CAO and the Executive Assistant access to the Councils Calendars to review and make adjustments if required.

CARRIED COTW 2024-077

Councilor Wright left the Meeting at 10:07am

Mayor Anderberg called a recess at 10:07 am

Mayor Anderberg called the meeting back to order at 10:15 am

5. BUSINESS ARISING FROM THE MINUTES

6. POLICY

7. NEW BUSINESS

7.1 COTW Discussion

7.2 Development Permit Map

7.3 Convention Report

8. CLOSED SESSION DISCUSSION

9. **ADJOURNMENT**

NODGE:

That this meeting of the Committee of the Whole hereby be adjourned at 11:31am

CARRIED COTW 2024-078

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 2nd DAY OF OCTOBER 2024**

Mayor, D. Anderberg

CAO, K. Dunbar

The next Meeting of the Committee of the Whole will be held on November 6th 2024 at 8:30am



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Intermunicipal Library Board Bridging Agreement	
PRESENTED BY: Lisa Goss, Legislative Service Manager	DATE OF MEETING: 10/15/2024

PURPOSE:

For Council to consider a bridging agreement extending the previous agreement to the Fall of 2025 allowing time for a new agreement to be drafted and deliberated.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree and authorize the Intermunicipal Library Board Bridging Agreement between the Town of Pincher Creek, the Municipal District of Pincher Creek No. 9 and the Village of Cowley extending the previous agreement to the Fall of 2025.

BACKGROUND/HISTORY:

Administration received correspondence from the Pincher Creek & District Municipal Library dated September 13, 2024 indicating that the Intermunicipal Library Board Agreement between the Town, MD and Village of Cowley expired on December 31, 2023. In consultation with the Public Library Services Branch it was recommended that a bridging agreement be entered into by the three parties reinstating the previous agreement until such time that a new agreement is drafted for consideration. The draft bridging agreement was prepared and presented by the Pincher Creek and District Municipal Library.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the Intermunicipal Library Board Bridging Agreement as presented.

That Council for the Town of Pincher Creek direct administration to request amendments to the Intermunicipal Library Board Bridging Agreement prior to consideration.

That Council for the Town of Pincher Creek direct administration to request a meeting with the Municipal District of Pincher Creek No. 9, the Village of Cowley and/or the Pincher Creek and District Municipal Library Board to discuss the agreement and or bridging agreement as proposed.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

During the 2018 negotiations it was determined that the agreement did not fully address the 'winding-up plan' as indicated in section 17.2 of the Libraries Regulation. At that time, the Library Consultant indicated that any application to dissolve an intermunicipal library board must include a 'proposed winding-up plan' to address the transfer of all assets and liabilities of the intermunicipal library board. To save work during any dissolution, it was recommended that a proposed plan be included as part of the agreement. The plan was not developed at that time, rather slated for discussion in the future by the Library Board and or the Councils.

FINANCIAL IMPLICATIONS:

The Pincher Creek and District Library Board is funded 50/50 by the Town and MD of Pincher Creek, minus the Village of Cowley contribution of \$1300 annually.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

DRAFT 2024 Bridging Agreement Joint Municipal Agreement - 3480

Intermunicipal Library Board Bylaw 1601-18 - 3480

Section 12 - Libraries Act - Current as of May 16, 2024 - 3480

Section 17 - Libraries Regulation - Current as of May 17, 2024 - 3480

CONCLUSION/SUMMARY:

Administration supports a bridging agreement extending the previous Agreement to Establish an Intermunicipal Library Board until such time that a new agreement is drafted for consideration.

Signatures:

Department Head:

Lisa Goss

CAO:

Konrad Dunbar

INTERMUNICIPAL LIBRARY BOARD BRIDGING AGREEMENT

Pursuant to section 12 of the Libraries Act

Memorandum of an agreement made this _____ day of _____ A.D. 2024

BETWEEN:

The Town of Pincher Creek
of the first part

And

The Municipal District of the Pincher Creek No. 9
of the second part

And

The Village of Cowley
of the third part

The parties hereto covenant and agree as follows:

We acknowledge and recognize that our previous Intermunicipal Library Board Agreement is out-of-date and we agree to extend the previous agreement to the Fall of 2025 to provide all participating parties time to create a new Intermunicipal Library Board Agreement.

Town of Pincher Creek

Mayor

CAO

Municipal District of Pincher Creek No. 9

Reeve

CAO

Village of Cowley

Mayor

CAO



**BYLAW NO. 1601-18
OF THE
TOWN OF PINCHER CREEK
FOR THE PURPOSE OF AUTHORIZING THE MUNICIPAL COUNCIL
OF THE TOWN OF PINCHER CREEK TO ENTER INTO AN AGREEMENT
WITH THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
AND THE VILLAGE OF COWLEY TO ESTABLISH
AN INTERMUNICIPAL LIBRARY BOARD**

WHEREAS the Municipal Government Act, RSA 2000, chapter M26 and amendments thereto, authorizes the Town of Pincher Creek to pass bylaws to enter into agreements;


WHEREAS the Libraries Act, RSA 2000, Chapter L-11, Part 1.1, authorized Municipal Councils, by bylaw, to enter into agreements respecting the establishment of an intermunicipal library board;

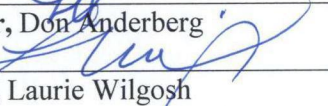
WHEREAS the Councils for the town of Pincher Creek, the Municipal District of Pincher Creek No.9 and the Village of Cowley have negotiated an agreement for the establishment of an intermunicipal library board;

NOW THEREFORE, Council of the Town of Pincher Creek, duly assembled, hereto enacts as follows:

1. That the Mayor and CAO of the Town of Pincher Creek be and are hereby empowered to execute an agreement, with the Municipal District of Pincher Creek No. 9, and the Village of Cowley, attached hereto as Appendix A, to establish The Pincher Creek and District Public Library Board.
2. That the said agreement, annexed hereto as Appendix A, is hereby incorporated and made part of this Bylaw.
3. This Bylaw comes into force on the final passing thereof.

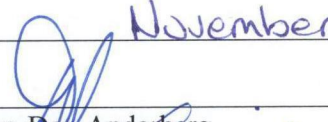
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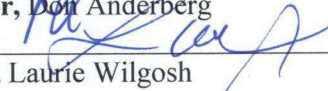


 Mayor, Don Anderberg


 CAO, Laurie Wilgosh

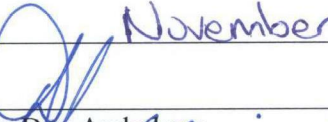
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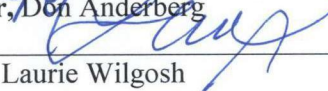


 Mayor, Don Anderberg


 CAO, Laurie Wilgosh

READ A THIRD TIME THIS 13 DAY OF _____, 2018 A.D.



 Mayor, Don Anderberg


 CAO, Laurie Wilgosh



AGREEMENT TO ESTABLISH AN INTERMUNICIPAL LIBRARY BOARD

Pursuant to section 12 of the Libraries Act

Memorandum of an agreement made this 19 day of December A.D. 2018

BETWEEN:

Then Municipal District of the Pincher Creek No. 9
of the first part

and

The Town of Pincher Creek
of the second part

and

The Village of Cowley
of the third part

WHEREAS Section 12 of the Libraries Act (part 1.1) makes provisions whereby such Councils may, with the consent of the Minister, enter into agreements relating to the provision of a library service; and

WHEREAS it is deemed expedient and proper by Councils and Parties concerned, that such an agreement be entered into.

NOW THEREFORE, the parties hereto covenant and agree as follows:

1. That the parties hereto agree to establish and operate jointly an intermunicipal library board to be known as The Pincher Creek & District Public Library Board (hereafter referred to as the Board).
2. That the management and operation of the library shall be delegated to the Board constituted as follows:
 - a) 4 members appointed by the Council of the Town of Pincher Creek of which only 1 appointee may be a member of Council;

- b) 4 members appointed by the Council of the Municipal District of Pincher Creek No. 9 of which only 1 appointee may be a member of Council;
 - c) 1 member appointed by the Council of the Village of Cowley;
 - d) All these appointments shall be for a term of one to three years;
 - e) Appointees may serve a maximum of nine years.
3. That the Board so appointed shall exercise all powers and perform all the duties delegated to an Intermunicipal Library Board under Section 12 of the *Libraries Act*.
 4. That the financing of the Board shall be arranged as follows:
 - a) The Board shall submit the annual budget and estimate of funding for the upcoming year by September 15th of the current year to the Town of Pincher Creek, Municipal District of Pincher Creek No. 9 and Village for their review and approval;
 - b) The Village of Cowley shall contribute \$1300 annually towards the Board's annual approved budget;
 - c) The Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 shall contribute equally to the remaining balance towards the Board's annual approved budget;
 - d) These monies shall be due to the Intermunicipal Library Board.
 5. That an annual financial report shall be conducted in accordance with the *Libraries Act* by a person appointed by the Board and ratified by Councils and when complete, shall be submitted to each Council that is party to this agreement. The person appointed by the Board shall not be a Library employee, nor a Board Trustee, nor a Councilor of a municipality that is party to this agreement. He or she shall be certified as at least a Registered Public Accountant.
 6. That the Board or any party to this agreement may propose amendments to this agreement. Proposed amendments must be agreed to by at least two parties to this agreement. Amendments will be filed with the Minister responsible for libraries.
 7. Using the following system, it is hoped that any dispute between the parties to This agreement can be settled.

- | | |
|---------------|--|
| Step 1 | It is important to avoid any dispute by ensuring the plan is adhered to as adopted. |
| Step 2 | Should any party to this agreement identify an issue that it wishes to dispute, that party should inform the other parties, in writing, the reasons for its dispute. |
| Step 3 | Each party to the agreement will appoint a representative, all of whom will constitute an ad hoc Dispute Committee. |
| Step 4 | The Committee should discuss the issue with the intent to seek a solution by consensus. |
| Step 5 | Should the Committee be unable to arrive at a consensus, then each Committee representative will contact his or her Chief Elected |

Officer to arrange a joint meeting of the Councils of the municipalities that are parties to this agreement. Councils will then discuss possible solutions.

Step 6 Should the Councils be unable to reach a solution, any municipality may contact Alberta Municipal Affairs to commence a mediation process under the department's guidance.

Step 7 In a case where further action under the Act is unavailable, the results of the mediation report will be binding on each municipality.

8. That this agreement shall remain in full effect until December 31, 2023. This agreement may be reopened by any party, with reasons being given to the other parties with 60 days notice in writing.
9. That each party to this agreement contributes as assets and liabilities to the Board those assets and liabilities which each Council and Library Board has invested in the Pincher Creek and District Municipal Library on the day this agreement takes effect.
10. Withdrawal: A party may withdraw from the agreement by giving a one year notice by September 15, one year in advance. If any municipality withdraws from this agreement, it leaves all its assets and liabilities with the Board.
11. If at least two of the three municipalities, parties to this agreement, jointly wish to dissolve the Intermunicipal Library Board they shall proceed in accordance with Section 17.2 of The Libraries Regulations. The final dissolution shall be in accordance to the directions, and the order, of the Minister responsible for libraries.
12. This Agreement comes into effect on the date first written above.

Town of Pincher Creek



Mayor

CAO

Municipal District of Pincher Creek No. 9



Reeve

CAO

Village of Cowley



Mayor

CAO

(2) Notwithstanding subsection (1), the number of municipalities with which a municipality may enter into an agreement may exceed 3 where each of the municipalities is located within the existing boundaries of the same municipal district.

(3) The council of each municipality that is a party to the agreement shall forward a copy of the bylaw passed by that council and the agreement described in subsection (1) to the Minister.

(4) On receipt of the bylaws and the agreement under subsection (3), the Minister may, by order, establish an intermunicipal library board.

(5) An intermunicipal library board established under subsection (4) is a corporation with the name set out in the ministerial order.

(6) An intermunicipal library board established under this Act before the coming into force of this section is continued as an intermunicipal library board under this Division.

2006 c5 s9;2024 c7 s7

Joining and withdrawing from intermunicipal agreements

11(1) After an intermunicipal library board has been established under section 10, the council of a municipality may, by bylaw, subject to the regulations and the terms of the intermunicipal agreement in respect of that board, authorize the municipality to be

- (a) added as a party to the intermunicipal agreement if the agreement is between
 - (i) no more than 3 municipalities, or
 - (ii) any number of municipalities located within the existing boundaries of the same municipal district as the municipality,

or

- (b) removed as a party to the intermunicipal agreement.

(2) If the Minister is satisfied that the council of a municipality has met the requirements of the regulations and the agreement, the Minister may, by order, add or remove the municipality as a party to the intermunicipal agreement.

RSA 2000 cL-11 s35;2006 c5 s12;2024 c7 s7

Members

12(1) An intermunicipal library board consists of the members appointed to the board by the council of each municipality that is a

party to the intermunicipal agreement respecting that board in accordance with the intermunicipal agreement.

(2) A person who is an employee of an intermunicipal library board is not eligible to be a member of that board.

(3) A member of the intermunicipal library board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole council that appointed the member passes a resolution stating that the member may be appointed as a member for more than 3 consecutive terms.

(4) Appointments to an intermunicipal library board shall be for a term of up to 3 years.

(5) Notwithstanding subsection (4), the term of office of a member continues until a successor is appointed or the member is reappointed in accordance with subsection (3).

(6) Any vacancy on an intermunicipal library board that reduces or will reduce the number of members of the board to a number less than 7 shall be filled in accordance with the intermunicipal agreement as soon as reasonably possible.

2006 c5 s9;2024 c7 s7

Budget

12.1 Each year an intermunicipal library board shall, before the date specified in the intermunicipal agreement respecting that board, submit to each municipality that is a party to the agreement a budget and an estimate of the money required during the next fiscal year to provide library services to the public, including the amounts to be paid by each municipality in accordance with the agreement.

2006 c5 s9;2024 c7 s7

Financial records

12.2 An intermunicipal library board shall

- (a) create and maintain complete and accurate financial records of the board's operations,
- (b) have a person who is not a member of the intermunicipal library board and whose qualifications are approved in accordance with the intermunicipal agreement review the financial records each calendar year and prepare a financial report in the form required by the intermunicipal agreement, and
- (c) submit the financial report to the council of each municipality that is a party to the intermunicipal agreement immediately after the report is completed.

2006 c5 s9;2024 c7 s7

Division 3 General

Validity of proceedings

12.3 No resolution, bylaw, proceeding or action of any kind of a municipal library board or intermunicipal library board may be held invalid or set aside for the reason that any person whose election to council has been judged invalid acted as a member of the board.

2006 c5 s9;2024 c7 s7

Board duties

12.4 A municipal library board or an intermunicipal library board, subject to any enactment that limits its authority, has full management and control of the municipal library established by the board and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the municipality or municipalities it serves and may cooperate with other boards and libraries in the provision of those services.

2006 c5 s9;2024 c7 s7

Dissolution, amalgamation or annexation of municipality

12.5(1) If the Lieutenant Governor in Council makes an order under the *Municipal Government Act* dissolving a municipality, that order is deemed to dissolve any municipal library board established by that municipality and to pass to the municipality, immediately prior to the dissolution of the municipality, all the rights, assets and liabilities of the municipal library board.

(2) If the Lieutenant Governor in Council makes an order under the *Municipal Government Act* dissolving a municipality that is a party to an intermunicipal agreement respecting an intermunicipal library board, that order is deemed to remove the municipality from the agreement and, where no agreement regarding the rights, assets and liabilities of the board can be reached among the municipalities remaining party to the intermunicipal agreement, the Lieutenant Governor in Council may make any order the Lieutenant Governor in Council considers appropriate in respect of the disposition of the rights, assets and liabilities of the board.

(3) When under subsection (2) a municipality is removed from an intermunicipal agreement respecting an intermunicipal library board that is between no more than 2 municipalities, the Lieutenant Governor in Council may, by order, dissolve the board and may make any order the Lieutenant Governor in Council considers appropriate in respect of the disposition of the rights, assets and liabilities of the board.

(4) When an amalgamation of municipal authorities has been initiated under Part 4 of the *Municipal Government Act* and no

agreement can be reached among those municipal authorities regarding the rights, assets and liabilities of a municipal library board or an intermunicipal library board, the Lieutenant Governor in Council may, by order, dissolve the municipal library board or intermunicipal library board and may make any order the Lieutenant Governor in Council considers appropriate in respect of the disposition of the rights, assets and liabilities of the municipal library board or intermunicipal library board.

(5) When an annexation of land from one municipal authority to another municipal authority has been initiated under Part 4 of the *Municipal Government Act* and no agreement can be reached between the municipal authorities regarding the rights, assets and liabilities of

- (a) a municipal library board established by the municipal authority from which the land is to be annexed, or
- (b) an intermunicipal library board that is the subject of an intermunicipal agreement to which the municipal authority from which the land is to be annexed is a party,

the Lieutenant Governor in Council may, by order, dissolve the municipal library board or intermunicipal library board and may make any order the Lieutenant Governor in Council considers appropriate in respect of the disposition of the rights, assets and liabilities of the municipal library board or intermunicipal library board.

2006 c5 s7;2024 c7 s7

Part 2 Library Systems

Library system

13 Subject to this Act and the regulations, a municipality, improvement district, special area, Metis settlement or school authority,

- (a) on entering into and becoming a party to an agreement that contains provisions on terms required by regulations, with one or more municipalities, improvement districts, special areas, Metis settlements or school authorities, and
- (b) on complying with the regulations,

may request the Minister to establish a library system.

1983 cL-12.1 s19;1998 c19 s7

municipal library board or intermunicipal library board to make any survey that the Minister considers necessary or advisable.

AR 141/98 s16;172/2007;90/2024

17 Repealed AR 90/2024 s15.

Contents of intermunicipal agreement

17.1 An intermunicipal agreement shall, at a minimum, contain the following:

- (a) a formal indication of each municipality's desire to enter into the intermunicipal agreement;
- (b) a starting date for the intermunicipal agreement;
- (c) provision for a municipality to become a party to the intermunicipal agreement after the starting date for the agreement if
 - (i) no more than 3 municipalities enter into the agreement initially, or
 - (ii) the agreement is between any number of municipalities located within the existing boundaries of the same municipal district as the municipality;
- (d) provision for a municipality to be removed as a party to the intermunicipal agreement after the starting date for the agreement;
- (e) terms specifying the number of members of the intermunicipal library board each municipality that is a party to the intermunicipal library agreement may appoint, including the number of members of council of each of the municipalities that may be appointed;
- (e.1) provision for the appointment of a total number of members to the intermunicipal library board of not fewer than 7 and not more than 15, of whom no more than 40% may be members of council of any municipality that is a party to the intermunicipal agreement;
- (f) the annual date by which the intermunicipal library board must submit a budget and an estimate of the money required during the next fiscal year to each municipality that is a party to the intermunicipal agreement;
- (g) terms specifying how the intermunicipal library board must calculate the estimate of the money required during the next fiscal year and each municipality's share of that

money, the date on which payment of the money becomes due from each municipality, and how the money is to be paid;

- (h) terms specifying the form of the financial report to be prepared under section 12.1 of the Act and setting out a process for the approval of the qualifications of the person who will review the financial records of the intermunicipal library board and prepare the financial report;
- (i) terms governing the process for amending and terminating the intermunicipal agreement;
- (j) details of the rights, assets and liabilities that each municipality that is a party to the intermunicipal agreement will transfer to the intermunicipal library board on the formation of the board;
- (j.1) details of the rights, assets and liabilities that a municipality that becomes a party to the intermunicipal agreement after the starting date of the agreement will transfer to the intermunicipal library board;
- (k) where the intermunicipal agreement is an agreement between 3 or more municipalities, terms respecting the transfer of the rights, assets and liabilities of the intermunicipal library board in the event that one of the municipalities withdraws from the agreement;
- (l) a procedure to be used to resolve or attempt to resolve any conflict between the municipalities that are parties to the intermunicipal agreement;
- (m) terms respecting the notice that a municipality must give to the intermunicipal library board and to the other municipalities that are parties to the intermunicipal agreement before making an application under section 17.2.
- (n) terms governing the process by which a bylaw passed by the intermunicipal library board may be disallowed.

AR 172/2007 s10;90/2024

Dissolution of intermunicipal library board

17.2(1) The council of a municipality that is a party to an intermunicipal agreement may, by bylaw, authorize the municipality to apply to the Minister to dissolve the intermunicipal library board.

(2) An application to the Minister to dissolve an intermunicipal library board must contain a proposed winding-up plan that addresses the transfer of all of the rights, assets and liabilities of the intermunicipal library board.

(3) If complete applications to dissolve an intermunicipal library board are received

- (a) from one or both municipalities that are parties to an intermunicipal agreement that is between 2 municipalities, or
- (b) from a majority of the parties to an intermunicipal agreement that is between 3 or more municipalities,

the Minister may, by order, dissolve the intermunicipal library board and transfer the rights, assets and liabilities of the intermunicipal library board in accordance with the proposed winding-up plan or in any other manner the Minister considers appropriate if the municipalities cannot agree as to how the rights, assets and liabilities should be distributed.

AR 172/2007 s10;90/2024

Part 4 Library System Boards

Plan of service

18(1) In managing and controlling a library system, a library system board shall, within 4 years of being established, develop and file with the Minister a plan of service with a mission statement and goals and objectives based on an assessment of

- (a) the needs of the municipal library boards and intermunicipal library boards within the library system,
- (b) the library needs of those school authorities that are parties to an agreement referred to in section 13 of the Act, and
- (c) the need for public library service generally.

(2) A library system board shall, at least every 5 years following the date on which the plan was previously filed, file a current plan of service with the Minister.

(3) Repealed AR 90/2024 s18.

AR 141/98 s18;251/2001;193/2003;172/2007;90/2024



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Pincher Creek Humane Society/SPCA Lease Agreement	
PRESENTED BY: Lisa Goss, Legislative Service Manager	DATE OF MEETING: 10/15/2024

PURPOSE:

To provide Council for the Town of Pincher Creek with the Pincher Creek Humane Society/SPCA new lease agreement for the land located on 1086 Kettles Street for the use of an animal shelter.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree and approve the new five (5) year Lease Agreement dated October 1, 2022 for the Pincher Creek Humane Society/SPCA on the following lands:

Portion of Plan 1877, Block 7, Lot 2 and
Portion of Plan 8310308, Block 7 Lot 4

BACKGROUND/HISTORY:

The most recent lease agreement for the Pincher Creek Humane Society/SPCA had an expiry date of September 30, 2022. For continuity, the attached five (5) year lease agreement has been prepared for consideration with no changes other than to the term in section 2(a). If approved this would be the third consecutive agreement.

The expired lease agreement was shared with the Humane Society for comment, email correspondence is attached.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to amend the Pincher Creek Humane Society/SPCA Lease Agreement dated October 1, 2022 and bring the agreement back for consideration.

That Council for the Town of Pincher Creek receive the five (5) year Lease Agreement for the Pincher Creek Humane Society/SPCA dated October 1, 2022 as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The services provided by the Pincher Creek Humane Society/SPCA are considered essential for both the Town and the MD of Pincher Creek.

FINANCIAL IMPLICATIONS:

The 2024-2027 Budget includes the anticipated operating costs associated with the animal shelter facility which are shared 50/50 with the MD of Pincher Creek.

PUBLIC RELATIONS IMPLICATIONS:

The continuance of the lease agreement provides for the availability of an animal shelter serving both the Town and the MD of Pincher Creek.

ATTACHMENTS:

DRAFT PC Humane Society-SPCA Lease Agreement October 1, 2022 to September 30, 2027 - 3481

Pincher Creek Humane_Society Lease_Correspondence_24.09.27_Redacted - 3481

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek approve the new five (5) year Lease Agreement for the Pincher Creek Humane Society/SPCA for an animal shelter as presented.

Signatures:

Department Head:

Lisa Goss

CAO:

Konrad Dunbar

THIS INDENTURE made in duplicate this 1st day of October, A.D. 2022.

BETWEEN:



TOWN OF PINCHER CREEK,
Of Box 159
Pincher Creek,
In the Province of Alberta, T0K 1W0
(Hereinafter referred to as the "Lessor")
Of the 1st part

- AND -

PINCHER CREEK HUMANE SOCIETY/SPCA
Of Box 2647
Pincher Creek
In the Province of Alberta, T0K 1W0
(Hereinafter referred to as the "Lessee")
of the 2nd part

WHEREAS the Lessor is the owner of the following lands more particularly described as follows:

**Portion of Plan 1877, Block 7, Lot 2 and
Portion of Plan 8310308, Block 7, Lot 4
Excepting thereout all mines and minerals
And the right to work the same
As show in the attached Schedule "A"**

(Hereinafter called "The Leased Lands")

AND WHEREAS the Lessee desires to lease the said lands for the purpose of an animal shelter.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and promises, the parties hereto agree as follows:

1. The Preamble shall form part of this agreement.
2. The Lessor hereby leases to the Lessee the Leased Lands subject to the terms and conditions hereinafter stated.
 - a) The term of the lease is five (5) years, commencing on the 1st day of October, 2022 and terminating on the 30th day of September, 2027, subject to the right of the Lessor to terminate the lease as hereinafter stated.
 - b) The rental shall be \$1.00 per year payable on the 1st day of the commencement of the lease and the 1st day of the yearly anniversary of the lease.
 - c) The Lessee shall only use the Leased Lands for the purpose of an animal shelter. The Lessee

shall reserve shelter space for two (2) Dogs and two (2) Cats as needed by the Lessor Animal Control Officer.

- d) The Lessee shall construct buildings and fences to provide for safe and effective harboring of all animals left in its' care. Prior to any construction of buildings and/or fences the Lessee shall obtain the approval of the Lessor for its' plans and specifications.
- e) The Lessee shall maintain the said lands and premises in a neat and tidy manner and shall remedy any condition as to the lands and premises as specified by the Lessor.
- f) The Lessee hereby indemnifies and holds harmless the Lessor from any claim of any kind whatsoever in connection with the Lessee's use of the Lands. The Lessee shall obtain Liability Insurance in a sum not less than two million dollars (2,000,000.00), with the Lessor as a named insured and shall provide proof of the insurance to the Lessor. The Lessee shall obtain fire insurance on the buildings for their replacement value.
- g) The Lessee acknowledges that the Lessor shall have the right to enter in or upon the Leased Lands and to conduct any work including excavation of the said lands as required by the Lessor without notice or compensation the Lessee for any damages occasioned by such works and/or undertakings.
- h) The Lessee shall pay and be responsible for any utilities, including, gas, electricity, water and sewer for the Leased Lands and that the Lessor provide funding for the cost of utilities to operate the animal shelter.
- i) The Lessee will not, at any time during the said term, use, exercise or carry on or permit, or suffer to be used, exercised, or carried on, in or upon the said premises or any part thereof, any noxious, noisome, or offensive art, trade, business, occupation or calling and no act, matter or thing whatsoever shall at any time during the said term be done in or upon the said premises or any part thereof, which shall, or may, be or grow to the annoyance, nuisance, grievance, damage, or any disturbance of the occupiers or owners of the adjoining lands and properties.
- j) The Lessee shall not assign, transfer or sub-let the said lands and the premises located thereon to anyone during the term of this lease.
- k) That in the event of any default under this lease, and without limiting the generality of the forgoing, that if the Lessee
 1. Fails to provide the liability insurance as hereinbefore stipulated;
 2. Fails to keep the lands and premises in a neat and tidy condition;
 3. Creates a nuisance as provided in subparagraph (i)

then and in that case, if the Lessee does not remedy the default within fifteen (15) days after written notice of the default is provided by the Lessor, the lease shall be terminated thirty (30) days after the date of the notice of default and the Lessee shall vacate the premises forthwith.

- l) IN THE EVENT that the Lessee shall make tenant improvements or alterations to the Leased

Premise described in Schedule "A" hereto, such improvements or alterations shall become fixtures and shall not be removed by the Lessees. The Lessor shall not be required to compensate the Lessees for the value of any such tenant improvements or alterations. Plans or proposals for all such improvements or alterations must be submitted to the Lessor and written approval must be received by the Lessee from the Lessor before proceeding with the improvements or alterations.

- m) THE LESSEES must have written permission to make improvements. No electrical appliances permitted unless CSA approved.
- n) THIS AGREEMENT may be terminated upon ninety (90) days written notice given by the party terminating the agreement to the other party.

IN WITNESS WHEREOF the parties have executed this agreement effective the date written above.

Town of Pincher Creek

Pincher Creek Humane Society/SPCA

Per: _____
Mayor

(Seal)

Per: _____
President

(Seal)

Per: _____
Chief Administrative Officer

Per: _____
Executive Director

Schedule "A"

Pincher Creek Humane Society / SPCA

Site: 1086 Kettle Street – Estimated distance/Location

100' X 200' = **20,000 ft²**



From: [Kelly Lepine](#)
To: [Lisa Goss](#)
Subject: Pincher Creek Humane/Society Lease
Date: September 27, 2024 8:52:35 AM

Good morning Lisa

I have had a chance to review the expired lease. It's pretty straight forward.


I feel like section "L" it states written permission needed and section "M" repeats.

Could leave M to No electrical appliances permitted unless CSA approved, or completely remove M.

Really not a big deal, just looking to simplify and avoid repetition unless it is needed. I know sometimes in Lease agreements it is.

If you require anything further please let me know.

Kind Regards,

Kelly Lepine
President
Pincher Creek Humane Society/SPCA




Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Reserve Bid for Auction	
PRESENTED BY: Wendy Catonio, Director of Corporate Services	DATE OF MEETING: 10/15/2024

PURPOSE:

To establish a reserve selling price for a property to be auctioned to recover taxes.

RECOMMENDATION:

That Council for the Town of Pincher Creek establish the reserve bid for PLAN 8810262, BLOCK 15, LOT 10 being offered for sale at the 2024 public auction at \$391,700.

BACKGROUND/HISTORY:

As per section 418(1) of the Municipal Government Act, "Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid."

A reserve bid and conditions of sale must be set by Council as per section 419 (a) and (b). The terms and conditions of sale were set by Council at the June 10, 2024 Regular Meeting of Council. All that is remaining for the auction to proceed is for Council to set the reserve bid.

ALTERNATIVES:

That Council for the Town of Pincher Creek accept as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

none at this time

FINANCIAL IMPLICATIONS:

Through the auction process, the Town of Pincher Creek will recover tax arrears as well as all costs incurred to collect said tax arrears.

PUBLIC RELATIONS IMPLICATIONS:

None at this time

ATTACHMENTS:

- 24 10 08 Council - reserve bids to be brought before council - 3482
- 24 10 08 Council - submission cover for council - 3482

CONCLUSION/SUMMARY:

Administration supports Council establishing the reserve bid for the 2024 Public Auction as presented.

Signatures:

Department Head:

Wendy Catonio

CAO:

Konrad Dunbar

TOWN OF PINCHER CREEK

2024 PUBLIC AUCTION – RESERVE BID

The Director of Corporate Services has provided TAXervice with the following assessed value for property currently being offered for sale at the 2024 Public Auction. “Market Value” is the price arrived at between a willing, well-informed buyer and a willing, well-informed seller. Unless there is reason to believe the assessed values do not represent market value, we recommend using the assessed values as the reserve bid.

LAND PROPERTIES			
Roll	Civic Address	Legal Description	Market Value
1352400	464 SCHOFIELD STREET	PLAN 8810262, BLOCK 15, LOT 10	\$391,700

THE TOWN OF PINCHER CREEK
2024 PUBLIC AUCTION – SUBMISSION FOR COUNCIL

Proposed Motion

(1) That Council establish the reserve bids as presented for properties being offered for sale at the 2024 public auction.

Administration Recommendations(s)

Administration supports the proposed motions.

Purpose

Section 419 of the Municipal Government Act (MGA) stipulates that Council must set a reserve bid that is as close as reasonably possible to the market value of each parcel.

Summary

As required by the MGA, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year as at March 31. Further to this, any parcel of land shown on the 2023 tax arrears list which remains in arrears as of March 31, 2024, must be offered for sale at public auction between April 1, 2024, and March 31, 2025. Administration has scheduled the 2024 Public Auction date for October 21, 2024 at 10:00 am, in the Municipal Office, which has been advertised as per the MGA.

Municipal Energy Committee

Purpose of the Committee

Municipalities play an important role in the energy transition process. The Pincher Creek Municipal Energy Committee will advocate for energy efficiency across the entire municipal spectrum by:

- Facilitating community energy resilience discussions
- Provide a communication link between the energy industry, the government policy makers and the citizens of the municipality.
- Research and support desirable energy investment opportunities in the region.
- Promote external funding and grant opportunities available for use in the region.
- Develop key performance indicators for monitoring and reporting energy use in our communities.

The Municipal Energy Committee will ensure energy transition, as a topic, becomes embedded in council discussions so council can provide leadership for the ongoing energy transition for our community.

Outcomes

- Establish a local team of subject matter experts conversant in energy transition themes.
- Sponsor bi-annual open house or consultation process to collect feedback about desired municipal direction.
- Engage with provincial and federal authorities to share regional opportunities, goals, directions
- Identify and advocate for policy updates that can be made to facilitate energy efficiency and retrofit projects for residents
- Provide energy education materials to residents and stakeholders on how they can make their buildings and energy use more efficient
- Work with energy companies to collect regional data (Carfax, gas stations, fortis, apex gas etc.)
- Establish key performance indicators for energy in the region (use per person, use per house etc.)
- Develop reports on energy trends and community usage

Proposed Membership

The committee would have 6 to 8 members. Possibly one or two members of Town Council. One or two members of the MD of Pincher Creek and up to four members at large.

Proposed Staff Involvement

At the discretion of the CAO.

Meeting Frequency

Propose that the committee meet four times per year or quarterly.

DRAFT



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
October 15, 2024**

<u>Item</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	October 1, 2024	Town of Fort Macleod	Invitation to 41 st Annual Santa Clause Parade, November 30 th 2024
2.	October 3, 2024	Carolina Hunsperger	FYI regarding the Regional Business Licenses
3.	October 4, 2024	Kootenai Brown Pioneer Village	Invitation to join the Spooky Town Day October 26 th 2024

Good Day,

September 10, 2024

With warm regards from the Town of Fort Macleod, we would like to extend our heartfelt invitation to you to participate in this year's 41st annual Santa Claus Parade. This delightful event will take place on Saturday, Nov. 30th at 11:00 a.m. and this year's theme is **"A Snow Globe Christmas"**.

We encourage you to be creative and have fun incorporating the theme, "A Snow Globe Christmas", into your parade entry. **Please remember that Santa Claus is not to be used on any floats in the décor. He has his own float at the end of the parade.**

Our Santa Claus Parade has earned the well-deserved reputation as the "Biggest and Best, West of Toronto", boasting a spectacular line-up with up to 100 entries, including several vibrant marching bands. Crowds of around 12,000 people have come from all over Southern Alberta lining our historic Main Street to revel in our hour-long procession.

Hosting an event of this magnitude incurs substantial costs, and it is your benevolence that truly makes our annual parade a resounding success. We wholeheartedly invite you to participate in the parade and also consider becoming a financial sponsor, contributing an amount that aligns with your comfort. Your generosity will be acknowledged with a Certificate of Appreciation, symbolizing our profound gratitude.

For corporate sponsors, we offer comprehensive recognition for your invaluable contribution. Donors contributing \$500 or more will be prominently featured in our media coverage. Additionally, for previous donors, the option to display a sizable banner bearing your name is available, allowing you or your staff to proudly represent your corporate sponsorship during the parade. If you are a new donor and wish to have a banner included, this service is available for an additional fee.

As a valued member of our community, we look forward to your positive response of support. Your involvement will help us to sustain this cherished tradition in Fort Macleod. Donations can be dropped off at the Town of Fort Macleod, or mailed to: Santa Claus Parade, PO Box 928, Fort Macleod, Alberta, T0L 0Z0. If a tax receipt is required please make cheques payable to the "Town of Fort Macleod". If no tax receipt is required please make cheques payable to the "Santa Claus Parade." Thank you so much and we hope to see you on November 30th!

Sincerely,

Santa Claus Parade Committee

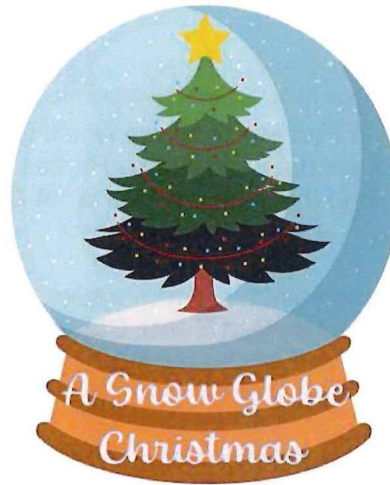


P.O. Box 928, Fort Macleod, AB T0L 0Z0

Tel: 403-715-2125

Email: santaclausparade@fortmacleod.com Web: www.facebook.com/FortMacleodSantaClausParade

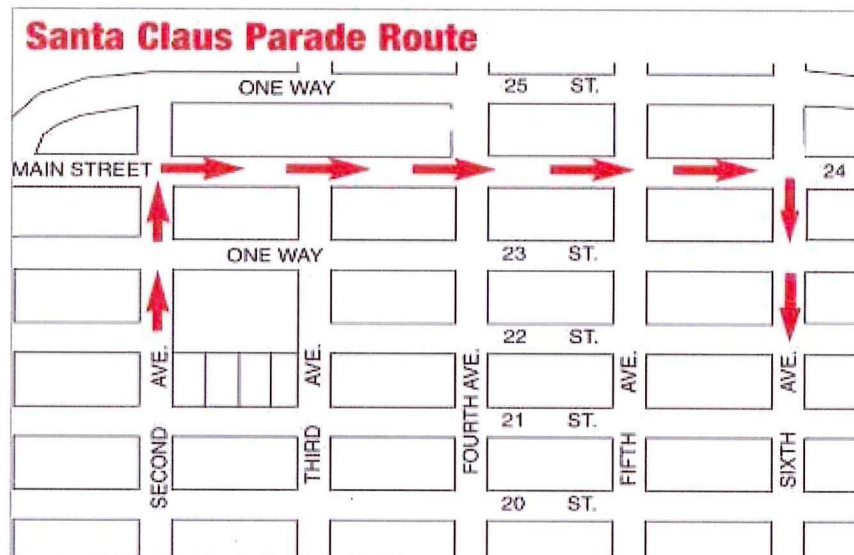
Fort Macleod's 41st Annual Santa Claus Parade:



Parade Day Information Guide

Please keep this sheet handy for the day of the parade!

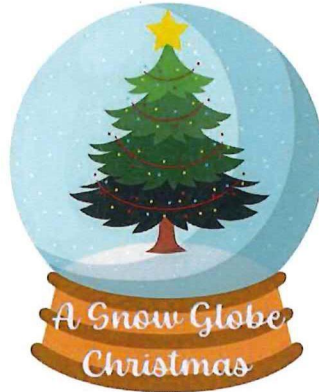
- The parade starts at 11:00 a.m. on Saturday, November 30th, 2024.
- Any parade participants are kindly requested to line-up in their designated locations by 10:00 a.m.
- Our friendly Parade Marshalls await you at the corner of 2nd Ave and 21st Street and will guide you to your designated line-up spot. The Line-up details will also be printed in the Macleod Gazette on Wednesday, November 27th, 2024 and on our Facebook page.
- If your generous business has donated to the parade and has a banner to be carried, **please have your banner bearers at the corner of 2nd Ave and 21st Street**. The banners will be ready for pickup, and the marshal will signal your entry into the parade when it is your turn.
- A gentle reminder: When distributing candy, please walk alongside your float as we do not permit candy to be thrown from the floats.
- Above all, remember to have a blast and flash those contagious smiles throughout the event! Thank you in advance for your cooperation to ensure this is a fun and safe parade!



This map shows the route the Santa Claus Parade will follow on Saturday.

Parade Entry Registration Form

The Town of Fort Macleod presents:



41st Annual Santa Claus Parade on Saturday, November 30th, 2024

Line – Up: 10 a.m. Parade Start: 11 a.m.

Name of Organization: _____

Contact Person: _____

Address: _____

Phone #: (_____) _____ **Fax #:** (_____) _____

Email: _____

Float Category Entered:

- | | |
|--|--|
| <input type="checkbox"/> 1. Float | <input type="checkbox"/> 2. Car/Golf Cart/Bike (please circle) |
| <input type="checkbox"/> 3. Truck & Trailer | <input type="checkbox"/> 4. Antique |
| <input type="checkbox"/> 5. Horse/Rider
(Horses must have manure bag) | <input type="checkbox"/> 6. Horse Drawn
(Horses must have manure bag) |
| <input type="checkbox"/> 7. Walking/Marching (in place) | <input type="checkbox"/> 8. Other, please describe on reverse |

Will you have music? Live _____ Taped _____ None _____

Will Candy be given out? Yes _____ No _____

****No candy is to be thrown from vehicles****

Please walk and hand out any candy. It may be slippery and dangerous for the children to run towards the moving vehicles.
Please let all of your participants know.

****Please, DO NOT use Santa Claus on Floats or other entries****

He has his own float at the very end of the parade. Thank you!

Floats should be at least 80% decorated

Insurance: The Town of Fort Macleod strongly encourages participants with motorized vehicle and equestrian entries to have a minimum of \$2 million liability coverage.

I agree to the above rules and acknowledge that a minimum \$2 million liability insurance coverage has been recommended to me:

Signature of Applicant

Date

Entries can be dropped off at The Macleod Gazette, or mailed according to the information on this form.
There is no entry fee, however donations are greatly appreciated and we can accept cash, cheques or e-transfers. For further information please call or email Ashley Nelson.

Alberta Southwest

★ 22 years of regional collaboration... ★
helping each other succeed!

Frequently Asked Questions

1. What is the purpose of the Regional License?
The intent of the Regional Business License Program is to support our LOCAL businesses and keep services in our region.

2. Does my business qualify?
Businesses must first have a valid regular annual business license for each storefront or physical presence located within the participating AlbertaSW communities.

3. How do I purchase a Regional License?
When you purchase your annual business license from a participating AlbertaSW home community you pay an additional \$80.00 to receive a Regional License.

4. How does the program lower business costs?
The Regional Business License is an 'add-on' that authorizes you to conduct business in participating communities and saves you the expense of purchasing several 'out-of-town' business licenses.

5. My business rents space in a neighbouring community each weekend to sell products- does a Regional Business License cover me for all required licenses and permits?
No. In addition, you may also need to purchase a development permit for the community you sell in on the weekends. Depending on what you are selling, there may be other required permits.

6. I am a hairdresser and rent a chair in the neighboring community on Wednesdays- does my Regional Business License cover me for all required licenses and permits?
No. In addition, you are required to purchase a development permit, or corresponding authorization, for the community you work in on Wednesdays.

RBL Partner Communities

Cardston

Cardston County

Claresholm

Cowley

Crowsnest Pass

Fort Macleod

Glenwood

Hill Spring

Nanton

* MD Pincher Creek

Pincher Creek

* MD Ranchland

Stavely

MD Willow Creek

* These municipalities recognize the Regional Business Licenses but do not sell them.

Note: Waterton Park is regulated by Parks Canada and therefore not covered in this program.

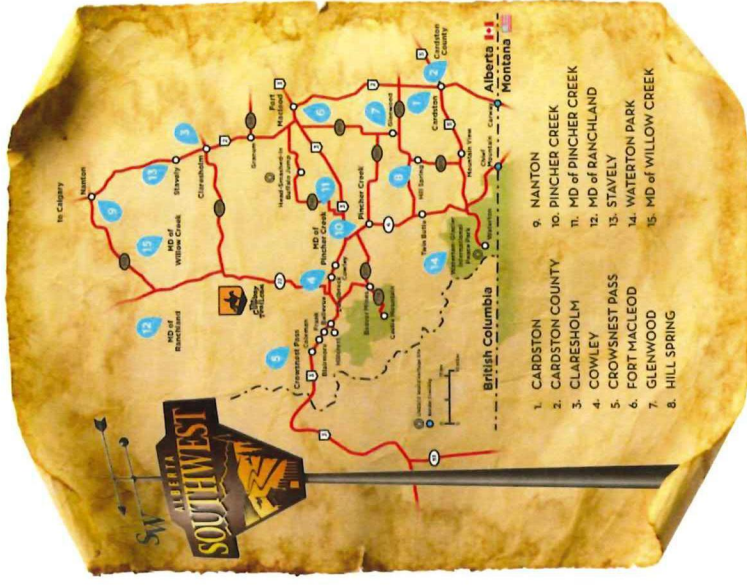
2024

REGIONAL BUSINESS LICENSE

SERVING THE REGION SINCE 2003!

ALBERTA SOUTHWEST

REGIONAL ECONOMIC DEVELOPMENT ALLIANCE



403-627-0244

www.albertasouthwest.com

info@albertasouthwest.com

Over 350 businesses purchase the Regional Business License.

They include the following types of products and services:

Roofing Contractors
General Contractors
Computer Technical Services
Real Estate Professionals
Trucking Companies
Excavating Companies
Woodworking & Carpentry
 Signage
Auction Services
 Electricians
Plumbing and Heating
Catering Companies
Oilfield Services
 Welding
Flooring and Kitchen
 Towing
Chimney Cleaning
Accounting Firms
 Legal Firms
Veterinary Services
Wellness Practitioners
Windows and Doors
 Fencing
Painting ... and more!



Important Notes

The Regional Business License agreement between partner municipalities applies only to business license fees and does not preclude costs associated with development permits or other regulations and requirements in the community you are visiting.

Please take your Regional Business License (or a copy) with you when you are in the other communities, in the event you are asked to provide proof that you have a valid Regional License.

Thank you for your support!

The Regional Business License Program is an award-winning partnership that is now in its 22nd successful year.

The Alberta SouthWest Regional Economic Development Alliance (AlbertaSW REDA) is a partnership that enables the communities to combine resources to support business development and attract new residents and investment.

The Regional Business License fees support collaborative regional projects.

For photos, videos and more information about the communities and the region, please visit

www.albertasouthwest.com



Hi

If you are aware of who might be responsible for cooperating with us on the Spooky Town Day on October 26, 1-4 pm.

I'd like to see if there is confirmation.

Last year Councilor Mark Barber handed out candy from our Bakery.

Recently, he indicated to me that he might do that again.

Are you able to confirm participation, or let me know who to contact?

Regards,

Gord Tolton, Education Coordinator

Kootenai Brown Pioneer Village

PO Box 1226

Pincher Creek, Alberta

Ph: [\(403\) 627-3684](tel:4036273684)

edcoordinator.kbpv@gmail.com





Pincher Creek & District Historical Society

1037 Bev McLachlin Drive -- P.O. Box 1226

Pincher Creek, AB T0K 1W0

403-627-3684 mail.kbpv@gmail.com

RECEIVED

OCT 04 2024

Town of Pincher Creek

October 9, 2024

To Supporters of Kootenai Brown Pioneer Village,

It is that time of year again! Halloween is right around the corner. This is our fifth-year hosting Kootenai Brown's Spooky Town in The Village. We are looking for enthusiastic people or families, service groups, and businesses to participate this year.

Kootenai Brown's Spooky Town is a family friendly community event. We expect about 500 children to join us for trick or treating along the boardwalks. If you are interested in participating, all you will need to do is:

- Decorate the front exterior of one of our historic Village buildings in a suitable Halloween theme. We ask that you arrive a few hours early to decorate your assigned building.
- Purchase and hand out candy to the kids! (about 500 expected)
- Dress up, be friendly, and have fun!

We thank you for your consideration in supporting our event. If you are unable to sponsor and attend, please consider donations of promotional items for giveaways or candy donations. It is going to be a ton of fun! We hope to see you there.

Most Sincerely,

"Ranger" Gord Tolton
Education Coordinator and Sherriff of
Spooky Town
Kootenai Brown Pioneer Village

Logan Kennedy
Operations Lead
Kootenai Brown Pioneer Village